Applying for Position:

HEALTH COORDINATOR

This opening calls for specific administration qualifications set by the school.

CalWest's client school in Santa Barbara County, is seeking an enthusiastic, organized, and hardworking health practitioner to join our educational community and coordinate our health care support, and supervision for students. This is a full-time (6 days per week for 30 weeks/year + 10 weeks/year low intensity administrative duties) salaried (DOE) and benefited position, including housing on campus.

Primary Duties & Responsibilities

- Overall management and leadership of students physical, mental, & emotional health and wellness
- Facilitate and oversee school relationships with our advising school counselor & external healthcare advisors
- Train/coach faculty, advisors, athletic coaches on health issues
- Co-lead, co-develop, and co-teach student health and wellness curriculum
- Oversee management and distribution of student medications
- Ongoing communication with parents and faculty regarding medical and health concerns
- Management of student health related forms, paperwork, records, and appointments
- Member & participant Student Support Team

Qualifications

- BA + relevant medical training and experience (strongly preferred: Registered Nurse, Min: WFR, EMT, LVN)
- Prior experience is adolescent residential communities strongly preferred (schools and camps)
- Excellent communication skills, both verbal and written – detailed, clear and concise
- Passion for working with teenagers in a boarding school setting
- Willingness to embrace continuous improvement and professional growth
- Organizational and time management skills