

School Nurse - Nurse Practitioner (revised 9/11/2020)

POSITION:

Serves as a School Nurse/Health Specialist providing services to students/children aged pre-school to 22 years of age through health assist support. Services as a Health Specialist executing all functions related to the primary health care needs of children in the community including Severely Handicapped..

RESPONSIBILITIES:

- Provide primary care health services to children preschool to 22 years according to Rowland Unified School District's procedures and protocols under the supervision of a physician preceptor.
- Conduct physical examinations to assess students' hearing, vision, scoliosis and others.
- Examine students for illness, injury and medical emergency; administer first aid as necessary; document and report unusual or critical cases to appropriate authorities.
- Monitor and train staff in specialized physical health care procedures; teach a variety of health-related topics on a one-to-one or group basis; conduct parent conferences and counseling related to health issues as necessary.
- Provide health information and services to students regarding such issues as medications and health care procedures; provide information to school site personnel within the District; communicate with parents, physicians, specialists, physical therapists, and health service agencies.
- Process paperwork to assure students receive physical exams, immunizations and other examinations and require follow-up care; prepare and maintain various health and other related files, records and reports according to established procedures; assure compliance with State mandates related to health care.
- Operate a variety of specialized health service office equipment, such as stethoscope, electronic thermometer, , ophthalmoscope, otoscope, audiometer, and copier.
- Refer students, parents or guardians to appropriate community resources for recommended health service programs.
- Participate as a member of IEP teams as needed; provided input to IEP's; observe and assess student progress; prepare reports as necessary.
- Provide in-service training to District personnel regarding specialized physical health care, communicable diseases and other health concerns.
- Serve on various school committees and attend meetings as assigned.
- Train and supervise health assistants, specialized health care providers, and or District staff in providing health services to students in both General/Special Education.
- Perform related duties as assigned.

QUALIFICATIONS:

Knowledge of:

- IEP requirements. .
- Medication effects and proper administration procedures.
- Genetic and environmental disorders, which effect cognitive, motor, visual, and auditory development.
- Modern medical terminology, equipment and techniques.
- Accepted methods and principles of personal hygiene.

- Diagnostic methods for medical conditions and diseases.
- Accepted screening/testing techniques for hearing, vision, scoliosis and other screenings.
- Interpersonal skills using tact, patience and courtesy.
- Oral and written communication skills.
- Public health agencies and local health care resources.
- Health and safety regulations, mandates, policies. Be prepared to seek Health Services Credential from the fs and regulations pertaining to a comprehensive student health program.
- Modern office practices, procedures and equipment.
- Record-keeping techniques.
- Computer functions including data entry and email processes.

Ability to:

- Provide independent patient care services under the medical direction of a physician preceptor.
- Make Clinical judgments in an effective and efficient manner.
- Work with school aged children ages preschool to 22 years in General and Severely Handicapped programs
- Perform technical duties related to assigned components of the IEP program.
- Analyze situations accurately and adopt an effective course of action during routine and emergency situations.
- Train and provide health information to parents, students and staff.
- Prepare and deliver oral presentations regarding health and safety issues and communicable diseases.
- Identify various health needs, and unusual and critical cases such as child abuse, and recommend appropriate action.
- Maintain records and prepare comprehensive reports according to established District rules, regulations and State mandates.
- Screen students for vision, hearing, scoliosis, and other problems.
- Counsel and provide health related information to parents of school-aged students.
- Establish and maintain files, records, reports, and referrals.
- Understand and carry out oral and written directions.
- Communicate effectively both orally and in writing.
- Establish and maintain cooperative working relationships.

EDUCATION AND EXPERIENCE:

Masters degree in Nursing or closely related field..

REQUIRED CERTIFICATION/S:

Current California Registered Nurse License, and current First Aid/CPR certificate. Be prepared to seek a Health Services Credential by the State of California upon employment and Audiometry Certificate.

LICENSES, CREDENTIALS AND OTHER REQUIREMENTS:

A valid California driver's license and insurability with the District's liability carrier.