

AMADOR COUNTY UNIFIED SCHOOL DISTRICT  
SCHOOL NURSE

JOB GOAL:

The major focus of school health services is the prevention of illness and disability, and the early detection and correction of health problems. The school nurse will meet this job goal by providing mandated and required services to each school site in the district.

PERFORMANCE RESPONSIBILITIES

A. The following are state mandated duties of the school nurse.

1. Conduct vision screening for all students in grades K, 2, 5, 8, teacher referrals, and students new to Amador County.
2. Conduct hearing screening for all students in grades K, 2, 5, 8, 10, teacher referrals, and students new to Amador County.
3. Initiate and follow-up referrals to parents re: vision and hearing to assure proper intervention and remediation when necessary.
4. Supervise record keeping; i.e., recording vision and hearing screening results.
5. Follow up on incomplete and non-compliant immunization records.
6. Supervise maintenance of up-to-date electronic and cumulative health records on all students.
7. Assist school office staff on exclusion and readmission of students in connection with infectious and contagious diseases.
8. Perform mandated health assessments of students being assessed for Special Education services.
9. Inform parents regarding school entry physical examinations and dental assessments required by May 31<sup>st</sup> of first grade.
10. Compile information necessary for reports to the State regarding hearing and immunizations. Inform 6<sup>th</sup> grade families of TDAP requirements for entry to 7<sup>th</sup> grade.

B. The following are school nurse duties required by the district:

1. Instruct and advise school staff on epi-pen administration and recognition of anaphylactic shock.
2. Provide health education regarding:
  - a. Growth: Development (5<sup>th</sup> grade)
  - b. Sexually Transmitted Diseases including HIV prevention and education (7<sup>th</sup> grade)
3. Lead and support the development and implementation of health care plans for students who need them, including the training and support of health assistants

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4. Confer and consult with health department on current health issues and individual students.
5. Interpret and communicate the health status, conditions, and medical findings of pupils to school personnel, parents and pupil.
6. Refer persons responsible for pupils' health to appropriate resources.
7. Serve on the County SARB Board.
8. Assist in the formation of health policies and objectives for the school district.
9. Participate in the district wellness committee.

C. The following are to be done as the need arises and time permits:

1. Instruct and advise school staff on the detection and treatment of head lice.
2. Conduct on-going health counseling with pupils, parents and school personnel to assist students and families in making responsible decisions regarding their health.
3. Make home visits to assess family needs as related to the student's health.
4. Serve as a resource person to the classroom teacher and administrator in health instruction.
5. Promote control of communicable diseases through prevention programs, early detection, and reporting of contagion.
6. Ensure representation on the following committees: District Wellness Committee, Child Abuse Council, Tobacco Reduction of Amador County (TRAC), Oral Health Task Force, and the Immunization Coalition.
7. Inform public on school health programs and interpret health policies to the school and community.
8. Assist school personnel in establishing sanitary and safe conditions in schools.

SUPERVISION

The School Nurses report to the Assistant Superintendent of Educational Services or his/her designee.

MINIMUM QUALIFICATIONS

1. Credential: Valid California credential authorizing service as a School Nurse.

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SALARY

District Certificated Schedule – 183 days